

Proposal Form

PSB Region	North Wales (Anglesey & Gwynedd PSB, Conwy & Denbighshire PSB, Wrexham PSB, and Flintshire PSB)
Lead	Iolo McGregor, Strategic Planning & Performance Officer, Denbighshire County Council, PO Box 62, Ruthin, LL15 9AZ Tel: 01824 70 8078 Email: iolo.mcgregor@denbighshire.gov.uk
Period of Claim	1 April, 2018 – 31 March, 2019

Summary of Proposal	Expected Timescale	Amount bid for (up to a maximum of £83,117)
Coordinated and ongoing community engagement	01/04/18 - 31/03/19	£20,000
Addressing gaps in evidence base	01/04/18 - 31/12/18	£30,000
Real-time data availability	01/04/18 - 31/03/19	£13,117
Monitoring and evaluation of progress	01/04/18 - 31/03/19	£20,000
Total grant application		£83,117

Aim (50 words)	<p>In 2018-19, North Wales Public Service Boards will seek to:</p> <ul style="list-style-type: none">• Ensure analytical capacity and arrangements to support the maintenance of our assessments of local well-being.• Commission research around any identified gaps in our intelligence and analysis, including those outlined in feedback from the Future Generations Commissioner and Welsh Government.• Commission research into best practice interventions, helping identify potential steps in support of local well-being objectives.• Work collaboratively across North Wales on common themes.• Ensure that the good regional engagement and involvement work that has informed our assessments and plans can continue.
Objectives (max 250 words)	<p>If we are successful, we expect that:</p> <ol style="list-style-type: none">1. Our assessments of local well-being are up-to-date, relevant and easy to use, at least in relation to the priority areas that PSBs have set.2. Active and meaningful involvement of stakeholders, including hard-to-reach groups.3. Clear understanding of processes for monitoring and evaluating progress.4. Well-being plans and the steps within them are clearly communicated and understood by stakeholders, avoiding duplication.5. Steps taken or planned in support of well-being objectives have been informed by evidence and best practice.

Planned Costs	<p>£20,000 will pay for ongoing community engagement within the region. Public Services Boards have discussed the need to better coordinate the array of engagement and consultation work that is delivered by individual partners on a local, sub-regional and regional footprint. Further work is needed to understand this picture and explore any opportunities for more joined up working. In addition, Public Services Boards are keen to continue conversations with stakeholders around the development of our Well-being Objectives, in particular around the delivery of next steps.</p> <p>£30,000 will purchase the commissioning of research around any gaps within our assessment of local well-being, including future trends. These are gaps that have been identified by Public Service Boards, but also by the Future Generations Commissioner and Welsh Government. We will also seek to commission research around best practice interventions, which will facilitate better decision making in terms of the next steps that we take in support of our well-being objectives. Public Services Boards also need to maintain the existing evidence base housed within our assessments to ensure that the information contained within them remains relevant, up-to-date, and easy to access. Further work could be undertaken to examine how the well-being assessments are being used, and by who, which will help to inform their content and increase their usefulness as a tool.</p> <p>£13,117 will help Public Services Boards to maximise accessibility across the region to data and information, considering what data is available and how best it can be presented and made useful to stakeholders. This includes not only information within the assessments of local well-being, but also performance and delivery information relating to well-being plans. Automation of data streams would be a sustainable model to consider here.</p> <p>£20,000 will support governance arrangements for well-being plans in terms of their ongoing monitoring and reporting against progress. Across the region work will be needed to develop clear monitoring frameworks, which will also help with our stakeholder communication in terms of what it is Public Services Boards are doing in support of their well-being objectives. There may also be opportunities to better streamline processes and systems between partners to help improve monitoring information and reduce duplication.</p>
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Milestones and timescales	<p>The timescales around our areas of focus are not well defined, particularly as each of our PSBs are in different places in terms of the developed content of the assessments of local well-being, and well-being plans. We must remember also that much of the activity in support of PSBs is being absorbed into the existing business of partner authorities and must be accommodated as capacity allows.</p> <p>That said, we do feel that we will be able to progress the work around gaps in our evidence base in the earlier part of 2018-19.</p>		
	Focus Area	Start Date	End Date
	Coordinated and ongoing community engagement	01/04/18	31/03/19
	Addressing gaps in evidence base	01/04/18	31/12/18
	Real-time data availability	01/04/18	31/03/19
	Monitoring and evaluation of progress	01/04/18	31/03/19

Deliverable and Measurable Benefits (max 250 words)	In support of this funding proposal, the following are key measures that may be reported. This is assuming data is readily available and no additional burden is placed on partners to gather the information. Some measures may require some development work in the initial stages:	
	Measure	Ambition
	Engagement	
	1. The number of people actively involved with the work of Public Services Boards	Against this measure we would expect to see an increase in the number of people actively engaged with the work of Public Services Boards. This may be captured through events, meetings, or other methods of engagement (e.g. online portals). Introducing this measure does put the onus on Public Services Boards to capture this information, but we recognise that it will never show the complete picture, and serves only as an indication of success.
	2. The number of hits to Public Services Board websites.	It should be possible for us to present data on the number of hits to our websites. This again is only an indication of how engaged stakeholders are with the work of the boards, but also of how accessible, well-promoted and useful our websites are.
	Evidence Gaps	
1. The number of gaps identified within assessments of local well-being.	We anticipate that the number of gaps identified within our assessments will reduce. Some work would be needed in the first quarter to understand how many gaps there are, also taking into account the expiration cycle of assessment information.	

	2. The number of commissioned research pieces responding to either gaps in our evidence, or identifying best practice interventions	We would expect to see a correlation between this measure and the reduction in gaps. As a simple count, the number reported will increase, but expect it would slow as we approach the latter part of the year.
	Real-Time Data	
	1. The number of automated links within our assessments.	This measure seeks to capture the sustainability of our assessments in terms of keeping our data up-to-date. We would expect the number to increase.
	2. Feedback to our assessments tells us that they are relevant to stakeholders.	We want to capture user feedback on our assessments. Thought will need to be given as to how this information is gathered – e.g. Socitm survey.
	Monitoring	
	1. The percentage of Well-being Plan performance reports produced within timescale	Understanding the frequency that each board has agreed to receive monitoring reports against their Well-being Plan, we can report the percentage of those that were produced within timescale. We might anticipate that this will perform at 100%, which will at least confirm that operational monitoring procedures are in place. It also tells us something about the analytical and reporting capacity of Public Services Boards.
	2. The percentage of framework updates received on time	This measure looks at the effectiveness and ease with which the above monitoring procedures receive data to support analysis and reporting.

Engagement with PSBs in the area	The proposal was first discussed at the North Wales Public Services Board Network meeting held on January 15, and subsequently discussed at the Conwy & Denbigshire Public Services Board on January 29. A draft proposal was shared for feedback with each of the Public Service Board support officers and discussed at the North Wales Public Services Board Network meeting on March 7. Finally, it has been shared with all of the Public Services Board chairs for comment.
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Key Risks / Issues:	
Risk/Issue Description	Impact
The risk of duplication between the Population Assessment and the well-being assessments or that their work pulls in different directions.	Wasted effort and conflicting priorities between the Public Services Boards and the Part 9 Board.
The risk that the well-being assessments become too heavily focussed on data and do not involve local citizens sufficiently.	That the well-being assessments do not sufficiently address the expectations of local communities and are overly restricted to the available data.
The risk that the focus is too heavy on the social care and health agenda and does not take account of the economic, environmental and cultural risks and opportunities.	The effectiveness of the initiatives will be limited and some partners will become alienated from the process. Some key areas of concern will be missed and some important assets will not be developed.
The risk that well-being assessments becomes out-of-date and misses important changes to trends or new research.	That the plans are based on out-of-date information and become ineffective.
The risk that there is insufficient analytical capacity to properly develop knowledge gaps.	The well-being assessments will remain static and only focussed on what we know now. This in turn will impact on the effectiveness of the well-being plans
The risk that stakeholders do not engage with the work of public service boards.	Lack of involvement or engagement by stakeholders could lessen the impact of delivery against well-being plans.

DECLARATION AND UNDERSTANDING

Please read this carefully before signing

Please confirm that your organisation has the power to enter into and to perform the activities for which funding is being applied for.

YES NO

I am content for information supplied in this application, including the declaration and understanding to be shared in confidence with any individuals who may be involved in considering the case for application or who are involved in any part of the administration or evaluation of the scheme. This may include accountants, external evaluators and other organisations or groups involved in delivering the project.

I understand that if I give any information that is incorrect or incomplete, funding may be withheld or reclaimed and action taken against me. I declare that the information that I have given on this application form is correct and complete. I also declare that, except as otherwise stated on this form, I have not started the project which forms the basis of this application and no expenditure has been committed or defrayed on it.

I understand that any offer may be publicised by means of a press release giving brief details of the project and amount of funding award.

I understand the Department may use data collected to investigate cases of alleged fraudulent use.

I understand that applications must be signed by an authorised signatory. I confirm that I am authorised to sign this application.

Signed	
Date	
Name (<i>block capitals</i>)	Iolo McGregor
Position in organisation	Strategic Planning & Performance Officer
Telephone	01824 70 8078
Email	iolo.mcgregor@denbighshire.gov.uk

Please return your form to:

Hilary Maggs, Local Government Partnerships Policy Team

hilary.maggs@gov.wales by **Friday 16th March 2018**